**Registration/Approval Process of Boiler Erection**

**Boiler Owner**

**Application for Boiler Erection**

**in Plain Paper**

**Rejection**

**Scrutiny**

 **Rectification**

**Inspection of the Site**

**Approval**

1. The erector of a boiler shall submit a requisition in a plain paper with the Firm Details, Firm Registration Details, Ownership Details and Capacity of the Boilers (Kg/Hr) for which erection approval is required, along with all Supporting documents to the Chief Inspector of Factories & Boilers.

2. The Competent Authority will acknowledge the receipt of the application and documents, to the applicant. The Competent Authority may also ask for additional information from the applicant if the requirement arises.

3. The Competent Authority shall schedule an inspection of the site after providing prior notice to the applicant once the application form is received.

4. After inspection the Competent Authority shall process the application and communicate the decision of approve/ reject the application along with comments.

**List of documents required Registration of Boiler Erector.**

1. Copy of Registration Certificate of the firm issued by a Government Authority.

2. Site Layout copy.

3. List of Tools and Machinery required for erection.

4. Designation/ Grade-wise manpower list.

5. Self-Declaration for authenticity of documents (if the firm is not a Partnership Firm)

6. Partnership Document (if the firm is a Partnership Firm)

**Renewal process of Boiler Erector.**

1. The erector of a boiler shall submit a requisition in a plain paper with the Firm Details and the Details of previous approval given by Chief Inspector of Factories & Boilers.

2. The Competent Authority will acknowledge the receipt of the application and documents, to the applicant. The Competent Authority may also ask for additional information from the applicant if the requirement arises.

3. The Competent Authority shall process the application and communicate the decision of approve/ reject the application along with comments.

**List of documents required for Renewal of Boiler Erector.**

1. Approval Letter for Erector/Last renewal letter.

2. Manpower list for welders.

3. Welder Certificate as per IBR.

4. List of erected boilers or its components, during the approval period.